



Host Site Letter of Commitments

Dates Covered: _____

Administrator/Owner Commitment

I, _____, as the administrator/owner of _____ (center name) am committed to participating in the Texas School Ready Registered Apprenticeship program (TSR-RAP) and agree to:

- Ensure a wage increase for apprentices enrolling in the TSR-RAP in the amount of _____ at the completion of the program, with a partial increase given at each milestone completion. (2% - 5% wage increase with a 3% wage increase minimum recommended.)
- Reserve adequate, uninterrupted time for the TSR-RAP Specialist to provide on-site and/or remote specialized coaching to apprentices throughout the program.
- Support the apprentice in implementing skills and processes as suggested by the specialist.
- Ensure submission of on-the-job learning hours and validate the employee wages monthly on TECPDS.

TSR-RAP Commitment

The Specialist is committed and agrees to:

- Provide professional development and coaching to the apprentice as agreed upon in the TSR-RAP Standards.
- _____ to the center administrator after the first year of participation and each year thereafter when hosting active apprentices.

Amendment or Cancellation of this Host Site Commitment

This Host Site Commitment may be amended or modified at any time in writing by mutual consent of both parties.



Host Site Commitment Summarization

Furthermore, the Parties to this Commitment have mutually acknowledged and agreed to the following:

- To work together in a cooperative and coordinated effort and in such a manner to achieve and fulfill the goals and objectives of this Commitment.
- This Commitment does not intend to restrict the Parties from their involvement or participation with any other public or private individuals, agencies or organization.
- The Parties to their Commitment shall mutually fully contribute and participate in any phases of support of apprentices of this TSR-RAP possible.
- It is not the intent or purpose of this Commitment to create any rights, benefits and/or trust responsibilities by or between the parties.
- The Parties to this Commitment have the right to individually or jointly terminate their participation in it provided that advanced written notice is delivered to the other party.
- Upon signing this Commitment by both Parties, this Commitment shall be in full force and effect.
- I understand if I am separated from my employer before or at the time of disbursement, I will forfeit any stipend awards.

Administrator/Owner Signature

Date

TSR Registered Apprenticeship Program Sponsor Signature

Date