

How-to Access the CIRCLE Progress Monitoring Parent Reports

What is the C-PM Parent Report?

CIRCLE Progress Monitoring or C-PM is a validated assessment tool that helps you quickly and reliably assess a child's progress in particular skill areas. C-PM provides you with a comprehensive report for sharing assessment results with parents. You can print the parent report to review during a parent conference or parents can access the results online using a Personalized Identification Number (PIN). Information regarding how to access PIN numbers can be found in the section *How Do I Share the Parent Report Online*, on page 7 of this guide.

Why is it Important to Share Assessment Results with Parents?

Parents are a valuable resource for supporting children's knowledge and skills at home. When you share the assessment report with parents, you are helping them understand that they are an important partner in their child's education. The information provided in the report allows parents to gain an understanding of the skills being taught in your classroom and activities that they can do at home to support these skill areas.

What is Included in the Parent Report?

Cover Page

The first page of the parent report provides parents with a clear understanding of how the assessment helps you identify areas of need so that you can plan targeted support and practice in the classroom. The cover page also provides parents a friendly definition of each of the scoring categories and information about how to find supportive resources on CLI Engage in CIRCLE Activity Collection: Family.

Parent Report Cover Page

cliengage
Student Report

Your child is being given special activities (referred to as "assessments") that help track his or her development of learning skills important for later school success. These assessments help your child's teacher identify learning areas in which your child is developing a level of understanding that is expected for his or her age. The assessments also identify areas in which your child might need more targeted support and practice.

If your child is meeting or exceeding the expectation for his or her age, the teacher will offer additional supports to help your child progress further. If your child needs targeted support for a particular skill, then the teacher might use a variety of different teaching strategies to support that area of development.

Your child's scores, as well as descriptions of the areas assessed, can be found on the following page.

What do the categories mean?

ON TRACK	MONITOR	NEEDS SUPPORT	OUT OF RANGE
Your child's score is "on track," or within the expected range for this activity. Continue to support your child in this learning area.	Your child is approaching the "on track" score for children under age four. Continue to support and support your child in this learning area.	Your child scored below the expected range for this activity and needs additional support. This could be for many reasons. Help support your child's growth in this area by using our recommended activities (see below).	Benchmarks do not apply as your child's age is outside the evaluated age range. Continue to support your child in this learning area.

Scores with no category label: The measure has no benchmarks for any age group.

Note: The assessment tools efficiently and reliably provide a snapshot of your child's learning at a given time point. The results are NOT comprehensive, developmental assessments. The results are also NOT intended to diagnose children that may have difficulty learning or experiencing other delays. Please talk to your child's teacher or an administrator at your child's school if you are concerned about your child's learning and/or development.

What can I do at home?
We provide resources to help you support your child's development. Visit the [CIRCLE Activity Collection: Family](#) (at cliengage.org) to find easy, fun activities that target important school readiness skills.

Questions or concerns?
Your child's teacher should be able to help answer questions about your child's assessment scores and how you can work together to build your child's skills. Questions about CLI Engage and its tools can be sent to cliengage@uth.tmc.edu.

CLI Engage is a part of the Children's Learning Institute
Learn more at childrenslearninginstitute.org

Callout boxes:

- The cover page explains the purpose of the assessment.
- Information is provided regarding the CIRCLE Activity Collection: Family.
- A friendly definition is provided for each of the scoring categories.

Student Report

The student report includes only the Learning Areas that you choose when you are generating the report. When you get to the report selection screen, you can click on each Learning Area that you assessed or each Learning Area you want to share with the parents. Specific steps regarding generating parent reports can be found in the following section, *How Do I Print the Parent Report?*

The student report pages are divided into sections according to Learning Areas. Each Learning Area or skill has a brief definition to help parents understand what exactly is being assessed and why this skill is important.

The report includes a score for each Learning Area. Beside the description is the child's score they received along with the Scoring Category (On Track, Monitor, Needs Support, Out of Range). Parents can refer to the cover page to help them understand the category rating their child received for that Learning Area.

To help parents support each skill area at home, the report provides links to activities from the CIRCLE Activity Collection: Family. For more information, see the *Teacher's Guide to Using the CIRCLE Activity Collection: Family*.

The report is broken down by each learning area. It includes a brief definition, the importance of that skill, and an assessment example.

The child's score is shown with the scoring category.

The report provides a link to activities from CIRCLE Activity Collection: Family.

Student Report				
CIRCLE Progress Monitoring PreK Student Summary				
School year: 2018-2019 Practice Class Student Name: Demo 1		cliengage Assessment Language: English Angela Trevino		
Learning Areas Áreas de Aprendizaje	Wave 1	Wave 2	Wave 3	Links
Rapid Letter Naming Recognizing and naming letters is an essential component of learning to read and write. This task measures your child's ability to recognize a series of both uppercase and lowercase letters.	0 Monitor			Find Your Partner Letter Detective Letter Lineup Stamp the Letter
Rapid Vocabulary	13 On Track			
Rapid Vocabulary 1 Prekindergarten children experience rapid growth in their understanding of words and word meanings. Vocabulary knowledge reflects children's previous experiences and growing knowledge of the world around them and is one of the most important predictors of later reading achievement. As children learn through experiences, including play, they develop concepts, acquire new words, and increasingly refine their understanding of words they already know.	13 On Track			Roll and Tell Say, Tell, Do
Phonological Awareness Phonological awareness is a skill that involves an understanding of the sounds of spoken words and represents a crucial step toward understanding that letters or groups of letters can represent sounds. This understanding is highly predictive of success in beginning reading.	4 Monitor			
Syllabication Syllabication is the ability to separate a word into parts.	3 Monitor			Syllable Clapping
Onset-Rime Onset-rime is the ability to blend two parts of a word together when segmented between the beginning consonant(s) and the rest of the word.	-			Sound Blending Activities
Alliteration Alliteration is the ability to give two or more words that have the same sound(s) at the beginning of the words.	1 Monitor			Beginning Sounds Picture Collage
Rhyming I Rhyming I measures the ability to distinguish if two words rhyme when spoken.	-			Thumbs Up Rhyming
Initial PA	4			
Find the Sound Find the sound in words and other noises and selectively focus on the sound.	-			Find the Sound Listen to the Sound
Words in a Sentence Words in a Sentence measures the ability to move counters to show how many words are in a sentence.	4 On Track			Words in a Sentence
Rhyming II Rhyming II measures the ability to independently give a word that rhymes with the word given.	0 Monitor			Thumbs Up Rhyming
Math Children's mathematical understandings are built on informal knowledge about numbers and quantity that they develop even before being taught these concepts (young children know immediately if someone gets more cookies than they do). We can use this early interest in communicating math-related ideas to foster greater math skills.	20 On Track			
Rate Counting Rate counting is the ability to count numbers in their sequential order.	1 Monitor			
Shape Naming Shape naming is the ability to connect shape vocabulary words (e.g., circle, square) with their visual representation.	2 Monitor			Creating Art with Shapes Shape Matching

How Do I Print the Parent Report?

The following instructions detail the steps to access and print the parent reports for your students.

Step 1: On the CLI Engage Dashboard, locate the red banner *Screening, Progress Monitoring and Observation*. Click on the assessment *CIRCLE Progress Monitoring PreK*.

SCREENING, PROGRESS MONITORING AND OBSERVATION

Assessment Practice Area
The Assessment Practice Area allows educators to view and practice student assessments.

CIRCLE Progress Monitoring PreK
C-PM: validated & efficient tool assesses important school readiness learning areas. TEA Approved Progress Monitoring for PreK. English and Spanish.

ABC Names and Numbers
Measures recognition of numbers, 0 to 9, and the names and sounds of all letters in the alphabet, uppercase and lowercase. English and Spanish.

Developing Talkers
Houses the Broad Vocabulary Assessment and the End of Unit Assessments for the Developing Talkers Curriculum.

Hablemos Juntos
Spanish curriculum-based measures assess students' academic vocabulary knowledge with Hablemos Juntos, a Developing Talkers supplementary curriculum.

Texas Kindergarten Entry Assessment
Kindergarten screener evaluates entry level skills: language, literacy, STEM, physical development & social emotional competence. English and Spanish.

CIT Assessment
This assessment is given to consented Students by UT Research Assistants.

Developmental Milestones Checklist
Track milestones in language, social emotional, cognitive and physical development for children ages 0-5. Tool records child's progress over time.

Step 2: Click on your class. On the class view page, click the student reports icon.

CIRCLE Progress Monitoring PreK > Student View

Reports | View Groups | Click to Assess in Spanish | Reset Class | Offline Assessment | Reset PIN

Hide/Display Measures

Student Name ↑	Launch selected	Student Summary	Rapid Letter Naming	Rapid Vocabulary 1	Total	Syllabication	Onset-Rhyme	Alliteration	Rhyming I	Total	Listening	Words in a Sentence	Rhyming II	Total	Rowe Count
Exclude All	<input checked="" type="checkbox"/>														
Maximum Score	52	55	55	7	5	7	9	28	5	5	5	15	2		
1 Demo 1			0	13	13	3		1		4		4	0	4	1
2 Demo 10			3	21	21	5	3	4	6	18	3	4	1	8	1
3 Demo 2			1		-	4	0	4	6	14	5		1	6	0
4 Demo 3			1	12	12	4	3	4	4	15	2	1	2	5	0

Step 3: When the report selection screen appears, select the *Parent Report* button. The button will turn gray when it is selected.

The screenshot shows a software interface for report selection. At the top, there are two tabs: 'Student Summary' and 'Parent Report'. An arrow points to the 'Parent Report' tab, which is highlighted in gray. Below the tabs are two buttons: 'Entire Class' and 'Demo 1 Only'. Underneath these are three buttons labeled 'Wave 1', 'Wave 2', and 'Wave 3'. A 'DOB Range' section contains two input fields for 'Start date' and 'End date'. The main content area is enclosed in a green border and contains three sections: 'Rapid Letter Naming' with a single button; 'Rapid Vocabulary' with a 'Select All Measures' checkbox and three buttons labeled 'Rapid Vocabulary 1', 'Rapid Vocabulary 2', and 'Rapid Vocabulary 3'; and 'Phonological Awareness' with a 'Select All Measures' checkbox and four buttons labeled 'Syllabication', 'Onset-Rime', 'Alliteration', and 'Rhyming I'.

Step 4: You can choose to print a report for only one child, or for the entire class. If you are printing reports for all your children, click the *Entire Class* button. The button will turn gray when it is selected.

This screenshot is identical to the one above, but with the 'Entire Class' button highlighted in gray. An arrow points to this button. The 'Parent Report' tab remains selected at the top.

Step 5: Select the wave you would like on the report. You can select multiple waves to appear on the same report. The wave will turn green when it is selected.

The screenshot shows a web-based report configuration interface. At the top, there are two tabs: "Student Summary" and "Parent Report". Below the tabs are two buttons: "Entire Class" and "Demo 1 Only". A row of three buttons labeled "Wave 1", "Wave 2", and "Wave 3" is shown, with "Wave 1" and "Wave 2" highlighted in green. A black arrow points to the "Wave 1" button. Below the wave buttons is a "DOB Range" section with "Start date" and "End date" input fields. The main content area is enclosed in a green border and contains three sections: "Rapid Letter Naming", "Rapid Vocabulary" (with a "Select All Measures" checkbox), and "Phonological Awareness" (with a "Select All Measures" checkbox). Under "Rapid Vocabulary" are three buttons: "Rapid Vocabulary 1", "Rapid Vocabulary 2", and "Rapid Vocabulary 3". Under "Phonological Awareness" are four buttons: "Syllabication", "Onset-Rime", "Alliteration", and "Rhyming I".

Step 6: Select the assessment measures you would like to include in the parent report. We recommend that you only select the measures that you administered to avoid parent confusion. The measures will turn green when they are selected.

Student Summary Parent Report

Entire Class Demo 1 Only

Wave 1 Wave 2 Wave 3

DOB Range : Start date End date

Rapid Letter Naming

Rapid Vocabulary Select All Measures

Rapid Vocabulary 1 Rapid Vocabulary 2 Rapid Vocabulary 3

Phonological Awareness Select All Measures

Syllabication Onset-Rime Alliteration Rhyming I

Optional PA Select All Measures

Listening Words in a Sentence Rhyming II

Math Select All Measures

Rote Counting Shape Naming Number Discriminati... Number Naming

Step 7: Click the *Download and Print Parent Reports* button at the bottom of the Report Selection screen.

Physical Development and Health Select All Measures

Fine and Visual Motor Gross Motor Health Status

Speech Production ... Motivation to Read -...

Download and Print Parent Reports Share Results with Parents Online Download Parent PIN Pages

How Do I Share the Online Parent Report?

Parents can view assessment results electronically through the CLI Engage website if you provide them with a Personal Identification Number (PIN) number. The PIN number can be found on the PIN page with specific directions on how parents access the assessment results.

PIN Page

cliengage

Student First Name | Nombre del estudiante: John
Student Last Name | Apellido del estudiante: Smith
Student Parent Code | Código de padre y estudiante: 66778899
Website | Página de Internet: <https://www.cliengage.org>

Is my child ready for school success?
Log on to find out!

Throughout the school year, students in your child's classroom are being given special activities to help the teacher track their progress. The teacher looks at the results of these activities to determine if students are developing the skills they will need for success in school.

The activities help your child's teacher identify learning areas in which your child is developing a level of understanding that is expected for his or her age. The activities also identify areas in which your child might need more targeted support and practice.

As a parent, you are your child's first teacher—but sometimes it's hard to know where to start. When you log on to CLI Engage to view your child's scores, you'll find a host of resources to help you learn more about how your child is growing and how you can help.

→ to view your child's scores and help support their learning:

Step 1: Using a computer or tablet, go to: www.cliengage.org.
Step 2: Click on "Sign Up" located on top right hand corner of the page.
Step 3: Click the button for "Public Access."
Step 4: Complete sign-up information indicating you are a parent (you will need to use or create a Google account to use as your user ID for this site).
Step 5: From the Dashboard, click the "My Reports" button, then click "Find Child's Report" button.
Step 6: Find your child's information at the top of this page. On the website, add this information exactly as it appears above.
Step 7: To view any report, click the green button. To download a report, click the orange button.
Step 8: Go back to the Dashboard to find fun activities that you and your child can do together at home!

¿Está mi hijo/a listo para el éxito escolar?
¡Inicie sesión para saber!

Durante el año escolar, los estudiantes que se encuentran en la clase de su hijo/a se le está dando actividades especiales para ayudarle al maestro/a a monitorear el progreso de los niños. El maestro/a examina los resultados de estas actividades para determinar si los estudiantes están desarrollando las habilidades que necesitarán para tener éxito en la escuela.

Las actividades ayudan al maestro/a de su hijo/a a identificar áreas de aprendizaje en las cuales su hijo/a está desarrollando un nivel de comprensión que se espera para su edad. Las actividades también identifican áreas en las que su hijo/a podría necesitar más apoyo y práctica.

Como padre, usted es el primer maestro de su hijo/a - pero a veces es difícil donde empezar. Cuando entre a CLI Engage para ver los resultados de su hijo/a, usted encontrará recursos para ayudarle a que aprenda más acerca de cómo es que su hijo/a está creciendo y como es que usted puede ayudar.

→ para ver el puntaje de su hijo/a y ayudar en apoyar el aprendizaje:

Paso 1: Use una computadora o tableta y entre a la página de Internet www.cliengage.org.
Paso 2: Oprima donde dice "Sign Up" (Iniciar sesión) localizado en la esquina superior derecha de la página.
Paso 3: Oprima donde dice "Public Access" (Acceso público).
Paso 4: Complete la información de inscripción indicando que usted es un padre (necesitará utilizar o crear una cuenta de Google para utilizar como su identificación de usuario de este sitio).
Paso 5: Desde el panel de control, oprima donde dice "My Reports" (Mis reportes), y después oprima donde dice "Find Child's Report" (Encuentre el reporte del niño).
Paso 6: Encuentre la información de su hijo/a en la parte superior de la página. En el sitio web, agregue esta información exactamente como aparece arriba.
Paso 7: Para ver cualquier reporte, oprima el botón verde. Para descargar el reporte, oprima el botón anaranjado.
Paso 8: ¡Regrese al panel de control para encontrar actividades divertidas que usted y su hijo/a pueden hacer juntos en casa!

www.cliengage.org

Callout boxes:

- The child's name and unique personal identification number is included.
- A brief explanation of the purpose for the assessment is provided and the benefits of logging into CLI Engage.
- Step-by-step directions are provided to ensure parents successfully find scores and activities.
- The information is provided in both English and Spanish.

How Do I Print the PIN Page?

The following instructions detail the steps to access and print the PIN page for your parents.

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SCREENING, PROGRESS MONITORING AND OBSERVATION

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- ABC Names and Numbers**: Measures recognition of numbers, 0 to 9, and the names and sounds of all letters in the alphabet, uppercase and lowercase. English and Spanish.
- Developing Talkers**: Houses the Broad Vocabulary Assessment and the End of Unit Assessments for the Developing Talkers Curriculum.
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- Developmental Milestones Checklist**: Track milestones in language, social emotional, cognitive and physical development for children ages 0-5. Tool records child's progress over time.

Step 2: Click on your class. On the class view page, click the student reports icon.

CIRCLE Progress Monitoring PreK > Student View

[Reports](#) | [View Groups](#) | [Click to Assess in Spanish](#) | [Reset Class](#) | [Offline Assessment](#) | [Reset PIN](#)

Student Name ↑	Launch selected	Student Summary	Rapid Vocabulary				Phonological Awareness				Optional PA			Rate Count
			Rapid Letter Naming	Rapid Vocabulary 1	Syllabification	Onset-Rime	Alliteration	Rhyming I	Listening	Words in a Sentence	Rhyming II			
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Step 4: You can choose to print a report for only one child, or for the entire class. If you are printing reports for all your children, click the *Entire Class* button. The button will turn gray when it is selected.

This screenshot is identical to the one above, showing the same report selection interface. However, the 'Entire Class' button is now highlighted in gray, and the 'Parent Report' tab is no longer highlighted. An arrow points to the 'Parent Report' tab, which is now unselected.

Step 5: Click the *Share Results with Parents Online Download Parent PIN Pages* button at the bottom of the Report Selection screen. If you selected an individual report, it will be pop up in the web browser. If you selected a report for the entire class, the report will be sent to your email.

